Icon

Description automatically generated

Instructions

Step 1: Insert your logo into the word document.

*Insert - Illustrations – Pictures – This Device*Graphical user interface, application, Word

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Step 2: Set the Text Wrapping to Square

*Left click on picture – Wrap Text - Square*Graphical user interface, application

Description automatically generated

Step 4: Set transparent background

*Select logo – Picture Format – Colour – Set Transparent Colour – Click on background* Graphical user interface, application

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Step 5: Bring to front

*Right click on logo – Bring to Front*Graphical user interface, application

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Step 6: Move and resize the logo to fill as much of the heart as possible

A picture containing diagram

Description automatically generated

Now your green heart is complete! Print it off, stick it to some cardboard, cut it out and attach a safety pin to the back using some sticky tape.

Then post it to your MP with a letter explaining why you are contacting them, and request they tweet or post a photo tagging #communityenergy and @[yourtwitterhandle] so we can retweet. For a draft letter please click [here](https://communityenergyengland.org/pages/harnessing-our-mps#Sample%20MP%20email/letter). To make sure they receive it, email the letter to your MP to remind them to wear the heart.