

Company number: 09042561

**NOTICE OF ANNUAL GENERAL MEETING**  
**of**  
**COMMUNITY ENERGY ASSOCIATION (ENGLAND) LIMITED**  
**(CEE)**

Notice is hereby given that the CEE Annual General Meeting (AGM) will be held online at 1pm on Wednesday 23 July..

The AGM will be held by way of a Zoom meeting with the meeting link to be circulated ahead of the AGM. Members can book a place for the AGM [here](#).

**AGENDA**

1. Apologies
2. Declarations of conflict of interest
3. Approval of the minutes of the 2024 CEE AGM (available [here](#))
4. Overview of activity since the 2024 CEE AGM and CEE priorities for the next year
5. Approval of CEE's 2024 draft accounts (available [here](#))
6. Election of directors (see [here](#) for candidate and voting details)
7. Any other business

By order of the Board

.....

Duly authorised by the Board

**Circulation date:** 09.07.2025

**Notes:**

1. You are entitled to appoint one or more proxies to exercise all or any of your rights to attend, speak and vote at the meeting and you should have received a proxy form with this Notice. A proxy does not need to be a member of CEE but must attend the meeting to represent you. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.
2. If you wish to appoint a proxy, you need to complete and sign the attached form and return it to Lisa West at the registered office or by email at [l.west@communityenergyengland.org](mailto:l.west@communityenergyengland.org), together with any power of attorney or other written authority under which it is signed, or a notarially certified copy of

such power or written authority, no later than 48 hours before the meeting is due to take place. Any proxy form received after this date shall be treated as being invalid.

3. The appointment of a proxy will not prevent you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will be automatically terminated.

**Registered office:** Workstation, 15 Paternoster Row, Sheffield, England, S1 2BX

Company number: 09042561

**COMMUNITY ENERGY ASSOCIATION (ENGLAND) LIMITED**

**(CEE)**

**CEE AGM 2025**

**Proxy Form**

**Before completing this form, please read the explanatory notes in the Notice**

I /We being a member of CEE appoint the Chair of the meeting or

--

as my/our proxy to attend, speak and vote on my/our behalf at the general meeting of CEE to be held on 23 July at 1pm and at any adjournment of the meeting.

I/We direct my/our proxy to vote on the following resolution as I/we have indicated by marking the appropriate box with an 'X'. If no indication is given, my/our proxy will vote or abstain from voting at his or her discretion and I/we authorise my/our proxy to vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.

<b>SPECIAL RESOLUTIONS</b>	For	Against	Vote withheld	Discretionary
<b>IT IS RESOLVED</b> that the articles of association attached to this resolution and marked 'A' for identification purposes be adopted as the articles of association of CEE in substitution for, and to the exclusion of, the existing articles of association.				

<b>Signature</b>	<b>Date</b>